



EVENT BOOKING FORM 2026

BASIC INFORMATION

Name

Phone Number

Email

Person Responsible for Payment

EVENT DETAILS

Event Name

Event Type (please mark with "X")

- ☐ Birthday
☐ Corporate
☐ Other

Event Date

Event Start Time

Event End Time

Number of attendees

VENUE DETAILS

Room Required:

- ☐ Conference Room with projector & audio
☐ Room 2 (no audio and visual)
☐ Room 3 (no audio and visual)
☐ Rooms 1-3 AND bar

Dancing:

- ☐ Yes ☐ No

Technical Set-up:

- ☐ Whiteboard
☐ Flip Chart
☐ Projector
☐ Screen
☐ PA System

SET-UP STYLE

☐ Dining (8 seater round tables)

☐ Corporate:

☐ U - Shape

☐ Theatre

☐ Classroom

☐ Boardroom

☐ Other

If other, please specify: _____

Dietary Requirements:

Kindly note that Bellville Golf Club is **not** Halal/Kosher. In the event where the client requires Halal/Kosher food, crockery and cutlery, it is the client's responsibility to notify Bellville Golf Club **7 days prior** to your function. The client can make use of the "Other Requests/Details" page below to specify.

Allergies:

Kindly note that it is also the client's responsibility to notify Bellville Golf Club of any food related allergies. The client can make use of the "Other Requests/Details" page below to specify.



LONG 10 SEATER TABLE



ROUND 8 SEATER TABLE

OTHER REQUESTS/DETAILS

[illegible]

VENUE A



Our most commonly used and biggest section of our venue. Used for conferences and private functions alike, this room can fit 8 x 8 seater round tables.

VENUE B



Adjacent to Venue A, venue B is most commonly used to extend Venue A by opening up the sliding stacker doors.

Venue B can be used for small intimate corporate meetings, provided that a projector is not required.

VENUE C



Adjacent to Venue B, venue C is most commonly used to extend Venue A & B by opening up the sliding stacker doors.

Venue C can be used for small intimate corporate meetings, provided that a projector is not required.

CONTACT INFO

Please send the completed form via email.



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